

St Martin-in-the-Fields High School for Girls

A CHURCH OF ENGLAND ACADEMY
Service Compassion Justice Perseverance



St Martin-in-the-Fields High School for Girls RISK ASSESSMENT V8 IN RESPONSE TO COVID-19



HEALTH AND SAFETY RISK ASSESSMENT

Location	155 Tulse Hill, London SW2 3UP	
Subject of Risk Assessment	Full reopening of school in September and undertaken in conjunction with the guidance issued by the Department for Education on 2 July 2020 and amendments up to and including those of 22 October 2020 and including amendments up to and including 5 November 2020. Amendments of National Lockdown 5 January 2021 including guidance for the reopening on 8 March 2021.	
Who might be affected	Staff, students, parents, governors, visitors, contractors including cleaning and catering, all site visitors	
Assessment conducted by	Headteacher - Beverley Stanislaus	
Risk Assessment version	Version 8	
Date of Risk Assessment	17 July 2020	Updates version 2 - updated on 27 August 2020 (amendments shown on page 43) version 3 - updated on 14 September 2020 (amendments shown on page 44) version 4 - updated on 26 October 2020 (amendments are shown in green text and references to these updates can be seen on page 44) version 5 - updated on 6 November 2020 (amendments are shown in purple text and references to these updates can be seen on page 45) version 6 - updated on 5 January 2021 (amendments are shown in orange text and references to these updates can be seen on page 46) version 7 - updated on 12 February 2021 (amendments are shown in blue text and references to these updates can be seen on page 47) version 8 - updated on 1 March 2021 (amendments are shown in red text and references to these updates can be seen on page 48)
Date of approval	17 August 2020	
Date of next review	4 December 2020	
	19 April 2021	
Risk Level	Description	
HIGH RISK	High Risk, not acceptable. Risk to be actively managed with appropriate risk control activities	
MEDIUM RISK	The risk may be acceptable. Take appropriate action to manage the risk	
LOW RISK	The risk is low. Monitor activities to assess change in risk rating	

Christ is at the centre of our Church of England school community where we live, love and learn together within an inclusive and equalities framework, and where students of all faiths and none are welcomed into our Anglican Christian community. In all that we do, we seek to show God's care for our students. We value, respect and celebrate all faiths and cultures because we are inspired by a welcoming, inclusive and loving God. seen in Jesus Christ and lived out through the Holy Spirit alive in every person.

Our vision is to create a safe, caring, happy and inclusive community underpinned by our Christian values of service, compassion, justice and perseverance and our motto CARITATE ET DISCIPLINA - WITH LOVE AND LEARNING which come from the story of St Martin of Tours. Central to this is our school Bible verse from St Paul's first letter to the Corinthians.

Love is patient, love is kind. It does not envy, it does not boast, it is not proud. It does not dishonour others, it is not self-seeking, it is not easily angered, it keeps no record of wrongs. Love does not delight in evil but rejoices with the truth. It always protects, always trusts, always hopes, always perseveres. Love never fails.

1 Corinthians 13:4-8

PLANNING PRINCIPLES

Our planning principles have been underpinned by the government system of controls and our robust approach and control measures in order to mitigate, as far as possible against any risk.

STATUTORY REQUIREMENTS

There are a range of statutory requirements that together form part of the duty of care that schools owe to their staff, and by extension to students and visitors such as parents. No one should work in an environment where foreseeable risk has not been mitigated or removed as far as is reasonably practicable. In the school setting these would include:

- Section 1 (2) Health and Safety at Work etc Act 1974 which states: "It shall be the duty of every employer to ensure, so far as is reasonably practicable, the health, safety and welfare at work of all his employees."
- Regulation 3 (1) of the Management of Health and Safety at Work Regulations 1999 which provides that: "Every employer shall make a suitable and sufficient assessment of the risks to the health and safety of his employees to which they are exposed whilst they are at work; and the risks to the health and safety of persons not in his employment arising out of or in connection with the conduct by him of his undertaking"
- An Equality Impact Assessment or some other means of meeting the requirement of the Public Sector Equality Duty contained in section 149 of the Equality Act 2010, which requires public authorities to have due regard to a number of equality considerations when exercising their functions.

BACKGROUND GIVING RISE TO THIS RISK ASSESSMENT

Reopening schools after partial closure due to coronavirus COVID-19 Pandemic. The government announced the following:

On 2 July 2020 detailed plans were announced for all children and young people to return to full-time education from September.

Education Secretary Gavin Williamson said:

“I know these past three months have been some of the most challenging that schools have faced. What they have achieved to make sure that young people are kept safe and can continue to learn during this period is remarkable, and I am incredibly grateful for that. “I want to reassure parents and families that we are doing everything we can to make sure schools, nurseries, colleges and other providers are as safe as possible for children and staff, and will continue to work closely with the country’s best scientific and medical experts to ensure that is the case.”

The [guidance](#) published on 2 July ([updated 22 October 2020. See page 8 and 9 for sections that have been updated](#)) provides schools, colleges and nurseries with the details needed to plan for a full return, as well as reassuring parents about what to expect for their children. The guidance has been developed in close consultation with the sector and medical experts from Public Health England.

On Saturday 31 October the Prime Minister announced [New National Restrictions](#), which come into force on Thursday 5 November until Wednesday 2 December, to control the spread of coronavirus (COVID-19).

The government continues to prioritise the wellbeing and long-term futures of our children and young people and will not be closing early years settings, schools, further education (FE) colleges or universities. It remains very important for children and young people to attend, to support their wellbeing and education and help working parents and guardians. Senior clinicians still advise that school is the best place for children to be, and so they should continue to go to school. Schools have implemented a range of protective measures to make them safe.

Schools continue to remain open for all children and young people as they have since the start of the autumn term for the duration of the national restrictions. The guidance, full [opening of schools](#) was updated on 5 November 2020 with an expectation that schools implement the National restrictions requirements by Monday 9 November 2020. This includes reviewing and updating the key areas listed on page 9.

All staff and students briefed and expected to adhere to heightened regime of respiratory hygiene and hand hygiene, social distancing including wearing face coverings during the period of national restrictions from November 5 until December 2 when it is expected there will be a return to regional restrictions.

On 15 December 2020 the [government announced](#) that Lateral flow tests for Mass testing will be deployed to all secondary schools and colleges to help detect asymptomatic cases and break chains of transmission from January 2021. Students will be eligible for daily testing for seven days if they are identified as a close contact of someone who has tested positive. Under current guidelines, up to a whole school bubble has to self-isolate if one student or staff member tests positive.

From January, those in the same bubble do not need to self-isolate if they agree to be tested once a day. This will improve attendance and ensure young people can benefit from face-to-face teaching as much as possible.

Staff will also be eligible for daily testing if they are identified as a close contact. Roughly one in three people have the virus without symptoms so could be spreading the disease unknowingly. Asymptomatic testing helps to identify positive cases more quickly, and break chains of transmission.

Changes to Mass testing were announced on 20 January. Government said *“Since the announcement of the schools testing programme in December, we have seen the emergence of a new variant of the virus which has become dominant in the UK. The variant has been shown to have increased transmissibility and causes higher secondary attack rates. This increases the risk of transmission everywhere, including in school settings.”* *“In light of this changing situation, we now recommend that the rollout of daily contact testing within schools is paused, as is the requirement for a PCR test following a positive LFD test”*

“Schools should continue to test their staff regularly (twice-weekly where possible, in line with recommendations for other workforces that need to leave the home to work) and test pupils twice upon return to school, as has been the case since the start of January.” Read the [guidance for covid asymptomatic pupils testing](#).

The Prime Minister addressed the nation on Monday 4 January 2021 and announced a [National lockdown](#) and instructed people to stay at home to control the virus, protect the NHS and save lives from Tuesday 5 January 2021

The decision was made due to the rapid rise in infections, hospital admissions and case rates across the country, and hospitals being under more pressure than they have been at any other point throughout the pandemic. Onsite learning will be designated for students who are in the categories of vulnerable or whose parent is a critical worker. The vulnerable list has expanded and includes students who do not have remote access. For a full list of key groups for onsite learning, read the government guidance: [children of critical workers and vulnerable children who can attend school or educational settings](#).

On 22 February 2021, the Prime Minister, Boris Johnson set out the [government’s road map](#) to easing National lockdown and school reopening plans. He said “all pupils and students in all schools and further education settings can safely return to face-to-face teaching, supported by twice weekly testing of secondary schools and college pupils’ “.

The Department for Education has said that secondary schools will have “discretion on how to test students” over the first week back “to enable their return to the classroom”.

ADDITIONAL INFORMATION

St Martin’s is an average sized girls’ school situated with a small sixth form that admits boys. We are situated in one of the most deprived London Boroughs. The large majority of students are from African and Caribbean heritage, with smaller numbers being from other black and other mixed backgrounds. The proportion of students from minority ethnic groups, and those who speak English as an additional language, is well above average. The proportion of students with special

educational needs is well above the national average. The proportion of students eligible for the pupil premium is well above average. The large majority of employees in the school are from Black, Asian and minority ethnic backgrounds (BAME). Our data tells us the following:

1. % BAME teaching staff: 68%. 2. % BAME support staff teaching assistants: 100% 3. % BAME associate staff: 41%. 4. % BAME employees in total in the school: 64%.

It is known from Public Health England, from the Office of National Statistics and from a range of recently published research that some groups of people are more at risk from COVID-19, notably those with underlying health conditions, the elderly, male and those who are BAME. Whilst it still may not be clear why the risk of contracting COVID-19 and subsequent mortality rates are higher for those who are BAME, it is a necessity to be clear, that as St Martin's population is made up from a significant proportion of BAME employees and students, this has been considered throughout, and not just in a section of the risk assessment.

It goes without saying that reasonable adjustments will continue to be made to avoid any member of staff being put at a disadvantage, and assessing the health and safety risks for any member of staff or student with an underlying health condition.

THE SYSTEM OF CONTROLS: PROTECTIVE MEASURES

Our control and mitigation measures reflect the government recommendations including:

- a requirement that people who are ill stay at home
- robust hand and respiratory hygiene
- enhanced cleaning and ventilation arrangements
- active engagement with NHS Test and Trace
- formal consideration of how to reduce contacts and maximise distancing between those in school wherever possible and minimise potential for contamination so far as is reasonably practicable and will include:
 - grouping children together
 - avoiding contact between groups
 - arranging classrooms with forward facing desks
 - staff maintaining distance from students and other staff as much as possible

The predominant new variant of coronavirus (COVID-19) is more transmissible however, Public Health England advice remains that the way to control this virus is with the system of controls, even with the current new variants. This is reflected in the updated system and controls section in the guidance.

Where something is essential for public health reasons, as advised by Public Health England (PHE), the guidance has said 'must'. Where there is a legal requirement it has made that clear. This guidance does not create any new legal obligations. This is the set of actions that schools must take. They are grouped into 'prevention' and 'response to any infection'. If the system of controls is followed, it will effectively reduce risks and create an inherently safer environment.

The government has said that these additional measures will be reviewed in partnership with health experts to decide whether evidence suggests that these measures can be eased ahead of the summer term.

PREVENTION

You must always:

1. Minimise contact with individuals who are required to self-isolate by ensuring they do not attend the school.
2. Ensure face coverings are used in recommended circumstances.
3. Ensure everyone is advised to clean their hands thoroughly and more often than usual.
4. Ensure good respiratory hygiene for everyone by promoting the 'catch it, bin it, kill it' approach.
5. Maintain enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents.
6. Consider how to minimise contact across the site and maintain social distancing wherever possible.
7. Keep occupied spaces well ventilated.

In specific circumstances:

8. Ensure individuals wear the appropriate personal protective equipment (PPE) where necessary.
9. Promote and engage in asymptomatic testing, where available.

Response to any infection You must always:

10. Promote and engage with the NHS Test and Trace process.
11. Manage and report confirmed cases of coronavirus (COVID-19) amongst the school community.
12. Contain any outbreak by following local health protection team advice.

Government Guidance on Personal protective equipment (PPE) Where recommended, use of face coverings in schools

The government is not recommending universal use of face coverings in all schools. Schools that teach children in years 7 and above and which are not under specific local restriction measures will have the discretion to require face coverings for pupils, staff and visitors in indoor areas outside the classroom where social distancing cannot easily be maintained, such as corridors and communal areas and it has been deemed appropriate in those circumstances. Primary school children will not need to wear a face covering.

In particular, schools that teach years 7 and above may decide to recommend the wearing of face coverings for pupils, staff or visitors in communal areas outside the classroom where the layout of the schools makes it difficult to maintain social distancing when staff and pupils are moving around the premises, for example, corridors.

In primary schools where social distancing is not possible in indoor areas outside of classrooms between members of staff or visitors, for example in staffrooms, headteachers will have the discretion to decide whether to ask staff or visitors to wear, or agree to them wearing face coverings in these circumstances.

Based on current evidence and the measures that schools are already putting in place, such as the system of controls and consistent bubbles, face coverings will not be necessary in the classroom even where social distancing is not possible. Face coverings could have a negative impact on teaching and their use in the classroom should be avoided.

Where local restrictions apply

When an area moves to Local COVID Alert Level: high or very high, in settings where pupils in year 7 and above are educated, face coverings should be worn by adults and pupils when moving around the premises, outside of classrooms, such as in corridors and communal areas where social distancing cannot easily be maintained. This does not apply to younger children in primary schools and in early years settings.

In the event of new local restrictions being agreed, schools will need to communicate quickly and clearly to staff, parents and pupils that the new arrangements require the use of face coverings in certain circumstances.

Exemptions

Some individuals are exempt from wearing [face coverings](#). This applies to those who:

- cannot put on, wear or remove a face covering because of a physical or mental illness or impairment or disability
- speak to or provide assistance to someone who relies on lip reading, clear sound or facial expression to communicate

The same exemptions will apply in education settings, and we would expect teachers and other staff to be sensitive to those needs.

Safe wearing and removal of face coverings

Schools should have a process for removing face coverings when those who use face coverings arrive at school, and when face coverings are worn at school in certain circumstances. This process should be communicated clearly to pupils and staff.

Safe wearing of face coverings requires cleaning of hands before and after touching – including to remove or put them on – and the safe storage of them in individual, sealable plastic bags between use. Where a face covering becomes damp, it should not be worn and the face covering should be replaced carefully.

Pupils must be instructed not to touch the front of their face covering during use or when removing it and they must dispose of temporary face coverings in a ‘black bag’ waste bin (not recycling bin) or place reusable face coverings in a plastic bag they can take home with them, and then wash their hands again before heading to their classroom.

Further guidance on face coverings

- [Safe working in education, childcare and children's social care provides](#)
- [Face coverings in education settings](#)

Face coverings are compulsory at all times on public transport in England (for children over the age of 11) in confined spaces such as shops or when attending a hospital as a visitor or outpatient.

From midnight on 17 October 2020 London was placed in tier 2 restrictions which is COVID Alert Level High. The Department for Education Guidance (DfE) says: *When an area moves to Local COVID Alert Level: high or very high, in settings where pupils in year 7 and above are educated, face coverings should be worn by adults and pupils when moving around the premises, outside of classrooms, such as in corridors and communal areas where social distancing cannot easily be maintained.* [Face coverings in education - GOV.UK](#) This will be reviewed should the transmission in Lambeth change and when the government guidance is updated.

From Monday 19 October 2020, all staff and students have been informed that wearing a face covering in school when moving around, in corridors, outside classrooms and in communal areas is **COMPULSORY**. A virtual presentation was made to the whole school to reiterate this message and to support students in this new stage of managing face coverings in school.

Families of students with a health, anxiety, physical or hidden disability reason for not wearing a face covering should inform the school so that we are aware of this exemption. Visit the government website for further information [Face coverings: when to wear one, exemptions, and how to make your own](#). Staff and students will be provided with a blue badge to wear discreetly on their blazer to show exemption.

The importance that face coverings are worn correctly have been outlined to staff, students and school has communicated to families to provide clear instructions to their child on [how to wear it to avoid inadvertently increasing the risks of transmission. How to put on, remove, store and dispose of face coverings](#)

From midnight on 5 November 2020 England went into a second lockdown and national restrictions were put in place including updated guidance for schools. This reinforced the use of face coverings by adults and pupils when moving around the premises outside classrooms in communal areas. Further information and a virtual presentation was made to the whole school to reiterate and reinforce this rule and information was sent to families. [See guidance](#)

Face coverings are not classified as [PPE \(personal protective equipment\)](#). PPE is used in a limited number of settings to protect wearers against hazards and risks, such as surgical masks or respirators used in medical and industrial settings. A face covering is a covering of any type which covers your nose and mouth.

Most staff will not require PPE beyond what they would normally need for their work. If a student already has routine intimate care needs that involve the use of PPE, the same PPE should continue to be used.

Additional PPE for coronavirus (COVID-19) is only required in a very limited number of scenarios, for example, when:

- a pupil becomes ill with coronavirus (COVID-19) symptoms, and only then if a 2 metre distance cannot be maintained
- performing [aerosol generating procedures](#) (AGPs)

When working with children and young people who cough, spit or vomit but do not have coronavirus (COVID-19) symptoms, only any PPE that would be routinely worn, should be worn.

The guidance on [safe working in education, childcare and children’s social care](#) provides more information about preventing and controlling infection. This includes:

- when and how PPE should be used
- what type of PPE to use
- how to source it

The government recommends that face coverings should be worn by adults and students from year 7, when moving around the premises, outside of classrooms, such as in corridors and communal areas where social distancing cannot easily be maintained. Face coverings do not need to be worn by students when outdoors on the premises.

In addition, from 8 March 2021, they now also recommend that face coverings should be worn in classrooms or during activities unless social distancing can be maintained. This does not apply in situations where wearing a face covering would impact on the ability to take part in exercise or strenuous activity, for example in PE lessons.

The government said *“We are taking this additional precautionary measure for a limited time during this period of high coronavirus (COVID-19) prevalence in the community. These measures will be in place until Easter. As with all measures, we will keep it under review and update guidance at that point.”*

Exemptions Some individuals are exempt from wearing face coverings.

This applies to those who:

- cannot put on, wear or remove a face covering because of a physical impairment or disability, illness or mental health difficulties
- speak to or provide help to someone who relies on lip reading, clear sound or facial expression to communicate

No pupil should be denied education on the grounds that they are not wearing a face covering.

A consignment of face coverings will be delivered to school to ensure all students have access to face covering during the extended period that they should be worn.

A SUMMARY OF THE ORGANISATION FOR REOPENING

From the 1 September, we will be open to all students and staff. Students will be organised in Key Stage bubbles and the movement of students in different bubbles will be limited to specific areas of the school. Students will be allocated as follows:

KEY STAGE BUBBLE	YEAR GROUP	BASE LOCATION	BREAK AND LUNCH	ENTRY/ EXIT LOCATION
BUBBLE 1	YEAR 7, 8	ENGLISH /DRAMA MUSIC SUITE	AREA OUTSIDE ENGLISH AND DRAMA/PLAZA	STUDENT ENTRANCE 8.30 to 2.30
BUBBLE 2	YEAR 9, 10, 11	GREEN/BLUE/CHAPEL CORRIDOR	LOWER GYM (9) DINING PLAZA AND GARDEN	DRIVE ENTRANCE 8.50 to 3.00 (2.45 Y9) 8.30 to 3.00 (Y11)
BUBBLE 3	YEAR 12, 13	6TH FORM SUITE SCIENCE	6TH FORM SUITE	STUDENT ENTRANCE 8.30 to 3.00

1. Lessons will take place in the base location to limit students movement. Lessons increased in length from single periods to double periods as much as possible to reduce the need for staff and student movement
2. Staff will move to teach in the students' allocated base location
3. Key Stage bubbles will also have specific toilets they can use
4. There will be a staggered start and end to the day
5. Lunch time will be staggered. There will be no break service, students will be asked to bring their own healthy snack and drink
6. Harrisons catering service will be preparing a hot meal although there will be fewer options. Meals will be served in disposable containers with disposable cutlery. Students can bring their own lunch and eat in the designated space for their bubble
7. The finger pin pad will be replaced with a personal contactless card style. Students will store their card in a holder on a colour coded lanyard
8. As much as possible, groups of students will not be sharing rooms and there will be no sharing of social spaces by different bubbles
9. Movement around the school site will be kept to a minimum. Only where students are being escorted to a specialist room will there be any movement of one group from a bubble into another area. The timetable has enabled sufficient time for the space and resources to be cleaned and disinfected before another group is taught in the space. This relates mainly to art, music and computer science, specifically for key stage 4 but also some key stage 3 teaching
10. Staff will be provided with their own resource box of equipment and spare items such as pens and pencils to give away
11. Changes have been made to staff areas. Notices on the doors for maximum occupancy at any one time, students must not be sent to the resources area
12. Parents/carers will be informed that students will be expected to bring in their own pencil case of equipment and not share it as well as limit the amount of equipment they bring to school as lockers will be off limit for the first half term initially
13. Resources can be shared between bubbles. Additionally, sports, art and science equipment will be cleaned frequently and meticulously between use and,

where possible, rotated to allow them to be left unused and out of reach for a period of 48 hours (72 hours for plastics).

14. Students will not take their books home for the interim period. Teachers can take books home to assess and mark or carry this out in school

15. Outdoor seating will be more frequently cleaned. The outdoor table tennis tables will be off limits for the first half term initially

FURTHER INFORMATION CAN BE FOUND AT:

The guidance full opening of schools has been replaced with new guidance called [Restricting attendance during the National Lockdown: Schools](#) This guidance will be superseded by new guidance from 8 March 2021 [Schools coronavirus \(COVID-19\) operational guidance](#)

The guidance overview says. From 8 March, all pupils should attend school. Secondary pupils will be offered testing from 8 March.

To prepare for this:

- review and where necessary, update your risk assessment
- make sure you are following the system of controls to minimise the risk of infection, including plan for asymptomatic testing.
- have a contingency plan in place for outbreaks in your school or changes in restrictions
- communicate any changes in your processes to parents Much of the content in this guidance will be familiar to you, as it replicates what was in place for the autumn term.

Specific changes include:

- use of face coverings in classrooms for secondary age pupils and staff
- mandatory attendance expectations in different school phases
- current expectations for clinically extremely vulnerable pupils and staff
- curriculum expectations
- elective home education
- exams

FURTHER INFORMATION CAN BE FOUND AT

[Schools coronavirus \(COVID-19\) operational guidance](#)

[Coronavirus \(COVID-19\) asymptomatic testing in schools and colleges](#)

[Children of critical workers and vulnerable children who can access schools or educational settings](#)

[Resources Lateral Flow Tests in school](#)

[Face coverings: when to wear one and how to make your own](#)

[Face coverings in education](#)

[Safe working in education, childcare and children's social care settings, including the use of personal protective equipment \(PPE\)](#)

[Guidance for parents and carers on supporting children and young people's mental health and wellbeing during the coronavirus \(COVID-19\) pandemic](#)

[Coronavirus \(COVID-19\): safeguarding in schools, colleges and other providers](#)

[Childhood Bereavement Network](#)

[Managing school premises during the coronavirus outbreak](#)
[Fire safety risk assessment: educational premises - GOV.UK](#)
[9446 DCLG Fire Risk Means of Escape Insides.indd](#)
<https://www.nationalfirechiefs.org.uk/COVID-19/Protection>
[COVID-19 – Protection – Schools](#)
[What parents and carers need to know about early years providers, schools and colleges](#)
[Coronavirus \(COVID-19\): safer travel guidance for passengers](#)
[Passenger guidance](#)
[Stay at home: guidance for households with possible coronavirus \(COVID-19\) infection](#)
[Guidance for the public on the mental health and wellbeing aspects of coronavirus \(COVID-19\)](#)
[Guidance on shielding and protecting people who are clinically extremely vulnerable from COVID-19](#)
[Coronavirus \(COVID-19\): getting tested - GOV.UK](#)
[Actions for schools during the coronavirus outbreak](#)
[COVID-19: review of disparities in risks and outcomes](#)
[Coronavirus \(COVID-19\): safer travel guidance for passengers](#)
<https://www.hse.gov.uk/news/first-aid-certificate-coronavirus.htm#non-healthcare>
[COVID-19: cleaning of non-healthcare settings - GOV.UK](#)
[Public Health England - GOV.UK](#)

ASSOCIATED DOCUMENTS TO READ WITH THIS RISK ASSESSMENT

- Health and Safety Policy
- Business Continuity Plan
- Fire Evacuation Policy and Procedures and COVID-19 Addendum
- Contractors Risk Assessment (COVID-19 Related)
- Safeguarding Policy and COVID-19 Addendum
- Behaviour Policy and COVID-19 Addendum
- Attendance Policy and COVID-19 Addendum
- SEND Report and COVID-19 Addendum
- Visitors to School Policy and Visitor Leaflet
- Guidance from Public Health
- Guidance and updates from the Department for Education (DfE)
- Covid-19 Test site Risk Assessment
- Remote Learning Policy
- Covid Test Site Risk Assessment

HAZARD	INDIVIDUALS AT RISK	RISK LEVEL	CONTROL MEASURES	RESIDUAL RISK
A. SCHOOL AND HOME ASYMPTOMATIC TESTING				
A.1 Hazard risk of contracting or spreading COVID-19 when participating in or affected by the school COVID testing site	Staff, families, students, contractors, members of the public		<ol style="list-style-type: none"> 1. Fully trained team of test operatives to lead the running of the test site 2. Test site lead operative to visit the test site in advance of the first test date 3. Test operatives inducted with school safeguarding and health and safety procedures 4. Test operatives follow school procedures for onsite safety including covid protocols 5. Test operatives to have access to school test site risk assessment 6. Test operatives to self swab prior to carrying out testing programme and will leave the site and self isolate in line with government guidance if test result is positive 7. All test operatives to wear PPE during testing and this is to be removed if leaving the test location 8. School testing site is planned to close by mid March when students and staff will self administer testing at home. A small test site to remain for any students or adults who want to test onsite 9. School's Standard Operating Procedures in place 10. Test site risk assessment written and shared with all staff and stakeholders and on website and reviewed and updated at specified dates or sooner as a result of updated guidance 11. The same robust controls across the school will be applied to the test site 12. No unauthorised persons to enter the test site 13. Face coverings to be worn by all test subjects and only removed to take the test 14. Restricted number of students/adults inside the test location 15. Students supervised at all times whilst waiting to take the test or waiting for the result 16. Protocols in place for students taking second and third tests to be in isolation until test result 17. Cleaning of the test site twice a day in line with guidance 18. Test site is locked and secure when not in use 19. Home test kits are stored and catalogued in a room that is locked and secure 20. Home test kits made available to staff from Monday 8 March. PCR confirmatory with positive LFD 21. All test kits handed out in line with guidance and recorded with guidance and privacy notice 22. Results are collected from staff and monitored in line with guidance 23. Test kits are made available to students from 15 March and recorded in line with guidance 24. Record and monitor students test results in line with guidance 25. Staff and student home test record sheets stored in line with guidance 26. Staff and students not participating in ATS or Home tests to be reminded to follow and to adhere to the school preventative measures and the government guidance for self isolation 27. Home test risk log written, shared with staff and all stakeholders on the website. 28. Risk log reviewed and updated in line with dates for review or as a result of updated guidance 	

1. POLICIES AND PROCEDURES

1.1 Hazard
Lack of communication and awareness of policies, procedure and guidance

Staff, families, students, contractors, members of the public, disproportionately affected groups such as male and BAME and older individuals, vulnerable, clinically extremely vulnerable persons

1. Revise whole school Risk Assessment in line with government [guidance](#) for full reopening
2. Updated sections of guidance for full opening: schools is used throughout this risk assessment, see page 8 and 9 for sections amended 22 October 2020 shared through staff briefing
3. Main changes in relation to New National Restrictions since guidance was updated on 22 October can be found on page 9. These have been referenced in this risk assessment. Shared with staff on Thursday and Friday 5 and 6 October via bulletin and staff briefing
4. [Restricting attendance during the National Lockdown: Schools](#) shared with staff
5. Updated changes to [Restricting attendance during the National Lockdown: Schools](#) shared with staff
6. Revise whole school risk assessment in line with updated guidance for [reopening schools](#) on 8 March 2021 and covid LFD testing
7. Review and update test site risk assessment
8. Write and implement a Home Test Risk log in line with the new home testing regime to begin for staff on 8 March and for students on 15 March. Publish to all stakeholders an on website
9. Brief staff on procedures for return including testing
10. Write to all all families on procedures for return to school including testing
11. Update bespoke COVID-19 section on the school website
12. Share risk assessment with all stakeholders
13. Update guidance on travel methods to school
14. Update families on protocols for returning home without congregating with others
15. Specific guidance shared with students on arrival
16. Mental health and wellbeing programme prepared and ready for tutors/ wellbeing teachers
17. Families of SEND students or those with care plans are individually consulted in order to review their existing plans to include any new safety measures from new guidance for full return
18. Risk assessments for students who do not currently have one. This might be in relation to known risk, potential behaviour issues spitting/aggressive behavior requiring restraint
19. Review of the Behaviour Policy to ensure that it covers COVID-19-related incidents, remote learning and wellbeing
20. Provision for firm action for any wilful refusal to adhere to expectations of social distancing and deliberately coughing or spitting at students or staff, putting them at risk
21. Amend Fire Evacuation Policy with COVID addendum for full return
22. Review Health and Safety Policy
23. Behaviour guidance and expectations issued to all families including amended home school agreement and students on their induction day
24. Staggered return to school for year group induction of new policies, procedures and expectations. Students induction on different days at different times. These expectations to be repeated on a

			<p>daily basis at the beginning of every lesson, particularly hygiene and safety with signage in classrooms as a reminder</p> <p>25. Shared with families on website and by letter the government campaign #backtoschoolsafely</p> <p>26. Shared with families the gov.uk/backtoschool website for information and practical guidance to help them plan for their children's return to school</p>	
2. STATUTORY COMPLIANCE PREMISES				
<p>2.1 Hazard Lack of building and property maintenance. Faulty services equipment leading to injury</p>	<p>Staff, families, students, contractors, members of the public, disproportionately affected groups such as male and BAME and older individuals, vulnerable, clinically extremely vulnerable persons</p>		<p>Health & Safety Inspection: Arrangements remain in place to ensure safety checks of all services. DfE guidance as well as further guidance in relation to Estates Management used in line with schools own system of safety checking Managing school premises during the coronavirus outbreak Hot and Cold water systems Domestic hot water services Gas safety Fire safety Kitchen equipment Security Ventilation Other points to consider Preparing for the wider opening of schools Further information</p> <ol style="list-style-type: none"> Weekly meetings with Premises Manager for a site check report and any issues to resolve Additional clean to take place week commencing 1 March Premises Manager to meet with Headteacher to finalise all control systems over and above those in place for partial opening ready for full reopening on 8 March The Headteacher, in conjunction with the governing board, ensures the school reopens with risk mitigations in place The management of hand sanitiser and chemical storage is Increased due to the high stock and is stored according to flammability of chemical products procedures safely and securely Contingency in place for premises staff absence Conduct a risk assessment of the D&T food room to set up as a potential test site. Use the guidance from the DfE to assess for suitability Order essential resources and equipment, Clear and prepare the D&T Food room Review the comprehensive guidance and training materials to support the introduction of a testing programme Identify staff who will be trained and support the testing programme Work with Lambeth LA to support the school with volunteer testing staff Additional testing staff from Lambeth NHS volunteer testing base to support school test site 	

			<p>13. Ensure all staff are fully trained and completed government training programme with confirmatory certification</p> <p>14. Inform premises team to ensure the cleaning team are in place for the testing site to be regularly cleaned in accordance with the guidance</p> <p>15. Prepare letters for staff and parents</p> <p>16. Prepare section on the website for testing information to be shared and regularly updated</p> <p>17. Regularly review government guidance and updates for testing site</p>	
3. TRANSMISSION/SPREAD OF VIRUS				
<p>3.1 Hazard Spread of infection and serious respiratory illness</p>	<p>Staff, families, students, contractors, members of the public, disproportionately affected groups such as male and BAME and older individuals, vulnerable, clinically extremely vulnerable persons</p>		<p>1. Implement all guidance and updates as they are received from the government and communicate to staff, students, families visitors</p> <p>2. Students, staff and visitors should wash their hands:</p> <ul style="list-style-type: none"> • before leaving home • on arrival at school • after using the toilet • after breaks and sporting activities • before food preparation • before eating any food, including snacks • before leaving school <p>Soap and hot water is more effective than using sanitisers</p> <p>3. Currently any person developing a new continuous cough or a temperature in excess of 37.8°C or a loss of, or change in their normal sense of taste or smell (anosmia) whilst at work must be sent home and advice re self-isolating offered Stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection</p> <p>4. Rapid lateral flow coronavirus (COVID-19) tests available for all students and staff</p> <p>5. Tests available for students and staff currently working on site and will be available for all staff and students when school reopens after the national lockdown</p> <p>6. 7 day daily contact testing as an alternative to students and staff having to self isolate</p> <p>7. A positive result from an LFD test will require a staff member or student to have a confirmatory PCR test. Should the test be positive, self isolate and follow the DfE guidance</p> <p>8. Risk assessment for test site complete and on school website</p> <p>9. 7 day daily contact testing has been paused so has the confirmatory PCR testing. Student or staff members testing positive with a LFD test will be required to self isolate in accordance with government guidelines. Further information can be found in the PHE position statement.</p> <p>10. Members of staff will have access to 2 rapid tests every week</p> <p>11. A negative test result does not remove the risk of transmission. In some cases, someone who has tested negative may still have the undetected disease and be infectious. It is therefore essential that everyone continues to follow good hygiene and observe social distancing measures regardless of whether they have been tested.</p>	

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| | | | <ol style="list-style-type: none"> 12. Test programme set up in school from 8 March 2021 13. Staff trained as test site operatives using the DfE certificated training materials 14. Team of trained operatives from Local Lambeth test site to support school testing from 8 March until the 3 test is completed 15. Students come into school appointment only for test before returning to classroom, this will be staggered during the week beginning Monday 8 March 16. Students will not be wearing uniform for easy identification and will leave the site immediately after the test. They will not return to face to face learning if they have a positive test but will self isolate in line with the government guidance 17. Students/staff to adhere to hand and respiratory hygiene protocols when using test site including wearing a face covering, only removing to take the test 18. Appointment will be given to students who will test during lesson time for their second and third tests. They will come to the test site with all their belongings and not return to class if they test positive. Arrangements will be made for the student to be collected. See 4.1 points 1 to 5. 19. If you have COVID-19 symptoms or have received a positive test result. Stay at home and begin to self-isolate for 10 days from when your symptoms start. Arrange to have a test for COVID-19 if you have not already had one. The result of the test will determine how long you must stay at home and self-isolate 20. Stay at home while you are waiting for a home test kit or a test site appointment. A positive test result means you must complete a 10-day isolation period. If your test is negative, you can stop self-isolating as long as you are well 21. If you do not have symptoms but have tested positive for COVID-19, stay at home and self-isolate for 10 days from the day the test was taken. If you develop symptoms after your test, restart your 10-day isolation period from the day the symptoms start 22. If you live in the same household as someone with COVID-19, your isolation period includes the day the first person in your household's symptoms started (or the day their test was taken if they did not have symptoms) and the next 10 full days 23. If you do not have symptoms of COVID-19 yourself, you do not need a test. Only arrange a test if you develop COVID-19 symptoms or if you are asked to do so as part of a testing programme for people without symptoms. If for any reason you have a negative test result during your 10 day isolation period, you must continue to self-isolate. Even if you don't have symptoms, you could still pass the infection on to others. Stay at home for the full 10 days to avoid putting others at risk 24. If you develop symptoms while you are isolating, arrange to have a COVID-19 PCR test. If your test result is positive, follow the advice for people with COVID-19 to stay at home and start a further full 10 day isolation period. This begins when your symptoms started, regardless of where you are in your original 10 day isolation period. This means that your total isolation period will be longer than 10 days | |
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			<p>25. If you are identified as a contact and asked to self-isolate by NHS Test and Trace, including by the NHS COVID-19 app you may be entitled to a payment of £500 from your local authority under the Test and Trace Support Payment scheme.</p> <p>26. Failure to comply with self-isolation may result in a fine, starting from £1,000. Parents or guardians are legally responsible for ensuring that anyone under 18 self-isolates if they test positive for COVID-19 and are contacted by NHS Test and Trace and told to self-isolate</p> <p>27. Seek prompt medical attention if your illness or the illness of someone in your household is worsening. If it is not an emergency, contact the NHS 111 online COVID-19 service or NHS 111 for other health conditions. If you have no internet access, call NHS 111.</p> <p>28. The NHS COVID-19 app is available to anyone aged 16 or over to download if they choose. For some young people, particularly some with special educational needs and disabilities (SEND), parents will need to decide whether or not their use of the app is appropriate</p> <p>29. Following the reintroduction of shielding, clinically extremely vulnerable staff are advised not to attend the workplace. Staff who are in this group will previously have received a letter from the NHS or their GP telling them this</p> <p>30. Everyone in England, including those who are clinically extremely vulnerable, is required to follow the new national lockdown guidance, which has been set out by the government and applies to the whole population.</p> <p>31. People who are defined as clinically extremely vulnerable are thought to be at very high risk of serious illness from coronavirus. There are 3 ways you may be identified as clinically extremely vulnerable:</p> <ul style="list-style-type: none"> - You have one or more of the conditions listed below. - Your clinician or GP has added you to the Shielded Patient List because, based on their clinical judgement, they deem you to be at high risk of serious illness if you catch the virus. - You have been identified through the COVID-19 Population Risk Assessment as potentially being at high risk of serious illness if you catch the virus. <p>32. Clinically vulnerable staff can continue to attend school where it is not possible to work from home. While in school they should follow the specific measures in this risk assessment to minimise the risks of transmission. This includes taking particular care to observe good hand and respiratory hygiene, minimising contact and maintaining social distancing</p> <p>33. People who live with those who are clinically vulnerable can attend the workplace but should ensure they maintain good prevention practice in the workplace and home settings</p> <p>34. Pregnant staff and their employers should follow the advice in Coronavirus (COVID-19): advice for pregnant employees.</p> <p>35. Pregnant women are in the 'clinically vulnerable' category and are generally advised to follow the advice for the clinically vulnerable taking particular care to practise frequent thorough hand washing, and cleaning of frequently touched areas in their home or workspace, and follow the measures set out in the system of controls section of this guidance to minimise the risks of</p>	
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			<p>transmission</p> <p>36. Read more guidance and advice on coronavirus (COVID-19) and pregnancy from the Royal College of Gynaecologists.</p>	
4. SICKNESS AND POSSIBLE CASE OF COVID-19				
<p>4.1 Hazard</p> <p>Sickness in school with possible COVID-19 symptoms infection spread and serious respiratory illness</p>	<p>Staff, families, students, contractors, members of the public, disproportionately affected groups male and BAME and older individuals, vulnerable, clinically extremely vulnerable persons</p>		<ol style="list-style-type: none"> 1. If anyone becomes unwell with a new, continuous cough, a high temperature, change or loss of taste or smell in the school or setting, they will be sent home (collected by a parent/carer) and advised to follow the COVID-19: guidance for households with possible coronavirus infection (Stay at home guidance for households with possible Covid-19 infection) 2. See section 3.1 points for steps to take in line with symptoms, test and stay at home guidance 3. If a child who is unwell is awaiting collection, they will be moved, if possible, to the medical room they can be isolated behind a closed door with appropriate adult supervision nearby 4. A window will be opened for ventilation. If it is not possible to isolate them, the child will be moved to an area which is at least 2m away from other people 5. If the individual needs to go to the toilet while waiting to be collected or prior to them leaving for home, they will be directed to use a separate toilet. The visitor's toilet on the first floor will be the designated toilet (out of use for everyone else) The toilet area will then be cleaned and disinfected before being used by anyone else 6. If a child needs direct personal care until they can return home, a fluid-resistant surgical face mask will be worn by the supervising adult/first aider if a distance of 2m cannot be maintained 7. If contact with the young person is necessary, then disposable gloves, a disposable apron and a fluid-resistant surgical face mask will be worn by the supervising adult/first aider 8. The first aider will have support from another supervising adult to put on the PPE after washing hands/using hand sanitiser 9. If a risk assessment determines that there is a risk of splashing to the eyes, for example from coughing, spitting, or vomiting, then eye protection will also be worn 10. In an emergency, we will call 999 if they are seriously ill or injured or their life is at risk 11. If a member of staff has helped someone who was unwell with a new, continuous cough or a high temperature, or change or loss of taste or smell, they do not need to go home unless they develop symptoms themselves (and in which case, a test is available) or the child subsequently tests positive (see below). The staff member will wash their hands thoroughly for 20 seconds after any contact with someone who is unwell 12. Cleaning the affected area with disinfectant after someone with symptoms has left will reduce the risk of transmission to others 13. Refer to COVID-19: cleaning of non-healthcare settings guidance. This is guidance on the principles of cleaning after the case has left particularly with reference to disposal of waste COVID-19: cleaning in non-healthcare settings - GOV.UK 14. If a child starts displaying coronavirus symptoms whilst at their school they should, wherever possible, be collected by a member of their family or household and a test should be taken 	

			<p>15. To access testing, parents will be able use the NHS 111 online coronavirus service Coronavirus (COVID-19): getting tested - GOV.UK</p>	
<p>4.2 Hazard A confirmed case of COVID-19 in school Infection spread and serious respiratory illness</p>	<p>Staff, families, students, contractors, members of the public, disproportionately affected groups such as male and BAME and older individuals, vulnerable, clinically extremely vulnerable persons</p>		<ol style="list-style-type: none"> 1. Schools must take swift action when they become aware that someone who has attended has tested positive for coronavirus (COVID-19). Schools can contact the dedicated advice service introduced by Public Health England (PHE) and delivered by the NHS Business Services Authority. This can be reached by calling the DfE Helpline on 0800 046 8687 and selecting option 1 for advice on the action to take in response to a positive case. Schools will be put through to a team of advisers who will inform them of what action is needed based on the latest public health advice. 2. The DfE have published a list of actions that early years, schools and further education colleges must follow in the event that a child or young person displays symptoms or if they confirm they have tested positive for coronavirus (COVID-19). The action lists for secondary school has been shared with staff and families Symptomatic children action list schools 3. The Joint Biosecurity Centre has also published action cards to provide the latest instructions for anyone responsible for businesses or organisations on how to identify, report and respond to coronavirus (COVID-19) cases. This includes action cards for the education sector, with more detail about what information your local health protection team may ask you 4. First aid and identified members of admin team to log into the Department of Health and Social Care webinars to support schools and colleges in understanding how to use coronavirus (COVID-19) home test kits in education settings 5. When a student or staff member/adult develops symptoms compatible with coronavirus, they will be sent home and advised to self-isolate for 10 days. Their household members will be advised to self-isolate for 10 days 6. All staff and students who are attending the school will have access to a test if they display symptoms of coronavirus and will be directed by the school to get tested in this scenario 7. Where the student or staff member tests negative, they can return to their school and the household members can end their self-isolation 8. Where the student or staff member tests positive the rest of their class or group within the school identified as close contact will be sent home and advised to self-isolate for 10 days. The 10 days begin from the last date of contact. The other household members of that wider class or group do not need to self-isolate unless the child or staff member they live with in that group subsequently develops symptoms 9. The headteacher will liaise with the member of staff/student/parent/carer for the chronology of contacts to identify if there is a need for any staff of students to self isolate 10. This should be a proportionate recording process. There is no requirement to record everyone students have spent time with each day or ask staff to keep definitive records in a way that is overly burdensome. 	

11. A template letter will be provided to schools, on the advice of the health protection team, to send to parents and staff if needed. Schools must not share the names or details of people with coronavirus (COVID-19) unless essential to protect others
12. All contacts to be spoken to in person or by phone (in the case of parents/carers. Letters will be sent to confirm the contact and isolation
13. Advisory letters sent to whole school to inform
14. The school will keep a record of staff and students who have been a close contact

Close contact means:

- anyone who lives in the same household as someone with coronavirus (COVID-19) symptoms who has tested positive for coronavirus (COVID-19)
- anyone who has had any of the following types of contact with someone who had tested positive for coronavirus (COVID-19) with a PCR or LFD test:
 - face to face contact including being coughed on or having a face to face conversation within 1 metre
 - been within 1 metre or 1 minute or longer without face to face
 - sexual contacts
 - been within 2 metres of someone for more than 15 minutes (either as a one off contact, or added up together over one day)
 - travelled in the same vehicle or a plane

15. The advice service or PHE protection team will provide advice on who must be sent home
16. A recording process in place to keep an accurate record of close contacts so that the appropriate and proportionate action is taken for the safety of the school community
17. Household members of those contacts who are sent home do not need to self isolate themselves unless the student or staff member who is self isolating subsequently develops symptoms, unless they have been told to self isolate by the NHS Test and Trace or public health team
18. Staff members will receive a wellbeing letter from the school which also outlines/confirms the self isolation period and date to return to work should the member of staff remain well and completes the isolation period.
19. **if someone who is self-isolating because** they have been in **close contact** with someone who has tested positive for coronavirus (COVID-19) starts to feel unwell and gets a test for coronavirus themselves, and the test delivers a **negative result, they must remain in isolation for the remainder of the 10 day isolation period.** This is because they could still develop coronavirus (COVID-19) within the remaining days
20. If someone with symptoms tests negative for coronavirus (COVID-19), then they should stay at home until they are recovered as usual from their illness but can safely return thereafter. **The only exception to return following a negative test result is where an individual is separately identified as a close contact of a confirmed case, when they will need to self-isolate for 10 days from the date of that contact.**
21. Refer to further control measures that have been set out in section 3 transmission of virus and

			<p>section 4 sickness in school with possible COVID-19</p> <p>22. As part of the national test and trace programme, if other cases are detected within the cohort or in the wider setting, Public Health England's local health protection teams will conduct a rapid investigation and will advise the school on the most appropriate action to take. In some cases a larger number of other students may be asked to self-isolate at home as a precautionary measure – perhaps the whole class, site or year group. Where schools are observing guidance on infection prevention and control, which will reduce risk of transmission, closure of the whole school will not generally be necessary</p> <p>23. Anyone who tests positive for coronavirus will be contacted by NHS Test and Trace and will need to share information about their recent interactions NHS test and trace: workplace guidance - GOV.UK</p> <p>24. The school will not be required to close for deep cleaning as it has a rigorous enhanced cleaning process in place</p> <p>25. If any individual with symptoms is believed to have contracted COVID-19 virus whilst at work, the relevant information must be reported to the HSE under RIDDOR legislation RIDDOR reporting of COVID-19</p> <p>26. In the event of school closure the Local Authority unplanned closure form will be submitted unplannedclosure@Lambeth.gov.uk. The form can be found here: http://www.lambethschoolspartnership.uk/Article/72283. This information will then be shared on the Council website and given to the DfE as requested</p>	
5. MEDICAL/FIRST AID				
<p>5.1 Hazard First Aiders respond to injuries and become at risk of infection</p>	Staff, students		<ol style="list-style-type: none"> 1. Identify vulnerable workers with First Aid responsibilities and have additional First Aiders in place 2. School procedures are in place and embedded with staff who are notified who the First Aiders are and where they are located 3. Signage around the school also provides this information 4. First Aiders must always wear PPE, gloves and face coverings when administering first aid 5. Assess the injury to decide whether to wear full PPE. 6. PPE packs available include face shield 7. First Aiders have use of an Infrared touch free thermometer should it be required 8. First Aid area to have sufficient PPE and hand sanitiser, paper towels, disinfectant spray, disposable cloths and bags 9. First Aiders to assist at a safe distance to minimise same breathing zone 10. Limit the first aid area to the injured person only, where more than one, seat 2 metres apart 11. Where possible direct students to handle their own medi wipes, hold compresses and self administer prescribed medicines 12. Double bag any dressings before disposal 13. First Aider and student to wash their hands thoroughly after contact and sanitise 14. Records of injury and treatment written and recorded with who gave first aid treatment 	

<p>5.2 Hazard First Aiders respond to serious incident and become at risk of infection through</p>	<p>Staff, students</p>		<p>15. Students will be sent home if they are unwell and do not have a known medical condition</p> <ol style="list-style-type: none"> 1. A member of the Admin team calls 999 immediately in the event of a serious injury based on First Aiders review of the incident or First Aider does this. A system is already in place 2. First Aider wears full PPE when in close contact or dealing with bodily fluids 3. In the event of CPR being required, it is advised that chest compressions only are given (not mouth to mouth). Purchase mouth shields and a defibrillator for resuscitation emergencies 4. If a student shows symptoms of COVID-19 isolate them immediately and send home (parent collects. Area to be thoroughly cleaned, see DfE guidance cleaning of non health-care settings 5. All staff are notified as well as students and their families. They will need to self isolate 6. School will continue with the enhanced cleaning regime with additional cleaning in specific areas 7. Additional guidance can be accessed from resuscitation UK School Nursing service training on correct 'donning and doffing' PPE https://www.youtube.com/watch?reload=9&v=-GncQ_ed-9w&feature=youtu.be Statement on COVID-19 in relation to CPR and resuscitation in first aid and community settings https://www.hse.gov.uk/news/first-aid-certificate-coronavirus.htm#non-healthcare COVID-19: cleaning of non-healthcare settings - GOV.UK 	
<p>6. CLEANING/HYGIENE/INFECTION CONTROL</p>				
<p>6.1 Hazard Insufficient cleaning and poor hygiene practices covid infection/ and transmission spreading</p>	<p>Staff, families, students, contractors, members of the public. disproportionately affected groups as male and BAME and older individuals, vulnerable, clinically extremely vulnerable persons</p>		<ol style="list-style-type: none"> 1. Further deep cleaning across the entire school during the week beginning 17 August 2. Rooms that have been deep cleaned will be checked and sealed with no access until 1 September 3. Adequate amounts of suitable cleaning agents are available and all stored correctly COSHH 4. PPE is available to members of staff who require it to carry out cleaning safely 5. All seating cleaned and disinfected 6. Signage in all parts of the school as a reminder of hygiene and handwashing to reduce infection 7. Bins will be emptied after break and lunch, more as required 8. Hygiene Box in all classrooms containing: disposable gloves, hand sanitiser, tissues, paper towels, antibacterial wipes, antibacterial spray, feminine hygiene products. Inventory for replenishment is in each box, the Admin team will arrange for further supplies as required 9. Sanitiser dispensers available at points throughout the school and outdoors filled with sanitiser 73% alcohol. Regularly cleaned and monitored for refilling by premises team 10. Enhanced cleaning regime from a dedicated cleaner throughout the school day of toilets, door handles, handrails, all high touch areas 11. Cleaning during the day of specialist classrooms where they are used across bubbles 12. Sanitiser stations located in the toilets and on each floor in all areas of the school and outdoors 13. Clear signage throughout the school to remind school community about the expectations and control measures/procedures for hygiene and safety 14. Hand Wash basins located in outdoor spaces for key stage bubble groups 15. Updated signage informing school community of enhanced daily cleaning throughout the day, 16. Updated signage for local covid alert level 	

			<p>17. Updated signage for national restrictions second national lockdown</p> <p>18. Regular cleaning of the ATS</p>	
7. STAFFING ISSUES/ WELLBEING AND SAFETY				
<p>7.1 Hazard Insufficient number of staff in school</p> <p>Staff absence</p>	<p>Staff, families, students, disproportionately affected groups such as male and BAME and older individuals, vulnerable, clinically extremely vulnerable persons</p>		<ol style="list-style-type: none"> 1. Share full reopening risk assessment with all unions and all staff 2. Review current staff risk assessments and further risk assessments to be carried out for identified members of staff in September 3. Updated risk assessments for identified staff in place with monitoring timeline 4. Staff wellbeing workshop on 1 September to support return to work and signpost where to get support in school or externally if required 5. Revisit the extensive staff wellbeing resource area on the shared area 6. Vulnerable staff or those who live with those who are clinically vulnerable can attend the workplace but should ensure they maintain good prevention practice in the workplace and home settings 7. Protocols in place for staff to inform Headteacher if they are sick or need to self-isolate in relation to COVID-19 8. Reasonable adjustments will be made to support staff and will be carried out on a needs basis 9. Implement all advice and communicate to staff (students/parents, and contractors). Currently any person developing a new continuous cough or a temperature in excess of 37.8°C or a loss of, or change in their normal sense of taste or smell (anosmia) whilst at work must be sent home and advice regarding self-isolating offered Stay at home guidance for households with possible Covid-19 infection Stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection 10. Regulations were set out in the national lockdown guidance that came into effect on 5 January 2021. This included the reintroduction of shielding. Clinically extremely vulnerable staff are advised not to attend the workplace. Staff who are in this group will previously have received a letter from the NHS or their GP telling them this 11. Shielding for those classed as extremely clinically vulnerable is expected be halted on 31 March 12. Additional letters sent out on 7 February to alert people they could benefit from shielding, However recipients will have the choice over whether they want to shield. Any members of staff in this category with have a risk assessment put in place 13. See 3.1 for guidance on expectations for clinically extremely vulnerable and clinically vulnerable 14. Update risk assessments in place for the staff identified as CEV. They will shield in line with government guidance until 31 March 2021 or sooner if shielding is paused 15. Continue to assess staff/student travel to school and arrangements for travel on public transport outside rush hour times where possible Coronavirus (COVID-19): safer travel guidance for passengers Department of Transport – schools and education messaging 	

<p>7.2 Hazard Measures have not been put in place to protect staff with underlying health issues. BAME staff Evidence shows higher mortality rates for COVID-29 for BAME</p>	<p>Staff, families, students, disproportionately affected groups such as male and BAME and older individuals, vulnerable, clinically extremely vulnerable persons</p>		<ol style="list-style-type: none"> 1. Risk assessments for identified staff reviewed and updated where required with review dates' 2. Strict social distancing procedures in place and handwashing/hygiene practices 3. Regular reminders to staff about social distancing 4. Staff and department meetings to virtual Risk assessment undertaken with BAME staff members with underlying health conditions and those who are feeling anxious about returning to school, who do not have a specific underlying health condition 5. Current government guidance is being applied awaiting further evidence from ONS 6. Additional guidance is sought from Public Health England regarding BAME staff Staying alert and safe (social distancing) - GOV.UK BAMEed Network Black, Asian & Minority Ethnic Educators Action needed to tackle Covid-19 inequalities - Love Lambeth 	
<p>7.3 Hazard Insufficient staff in school due reluctance to return caused by stress and anxiety, including those from vulnerable groups including BAME Wellbeing and mental health of all staff</p>	<p>Staff, families, students, disproportionately affected groups such as male and BAME and older individuals, vulnerable, clinically extremely vulnerable persons</p>		<ol style="list-style-type: none"> 1. Staff training on 1 and 2 September to support the return to school 2. Staff offered a protective visor/face shield 3. Headteacher to meet all staff who have not been in school during the partial closure, particularly those who have been shielding to identify any concerns and put in place a mechanism of support 4. Staff are encouraged to focus on their wellbeing and using resources available to them 5. Line managers are proactive in discussing wellbeing with the staff that they manage, including any issues related to workload 6. Staff wellbeing survey to identify additional support, training or input 7. Continue to signpost staff to useful websites and resources including our own resource base 8. Reinforce the stringent social distancing and handwashing and hygiene practices 9. Alterations to the school site support government guidance on creating a covid secure workplace 10. Assessment on travel to school to find the most appropriate method 11. Staff encouraged to use the catering facilities for a meal at lunchtime Access support through employee assistance programme 12. Referral to GP or to counselling for support 13. Referral to Occupational Health 14. Guidance for schools specifically on reluctance of staff coming to school see 10.4 in the guidance Actions for schools during the coronavirus outbreak additional support can be accessed through: Telephone support & counselling Education Support 5 steps to mental wellbeing Staying alert and safe (social distancing) - GOV.UK 	

8. SAFEGUARDING/MENTAL WELLBEING OF STUDENTS				
<p>8.1 Hazard Risk of increased disclosures from returning students</p>	<p>Staff, students, families</p>		<ol style="list-style-type: none"> 1. Training for new DSL and additional capacity available for DDSL to deal with the potential increase in disclosure from students 2. Contact is maintained with families by Progress Leaders, SENDCO, DSL, DDSL where there are vulnerable students that are not attending school due to parent/carer decision 3. Staff training on 1 September on safeguarding procedures with COVID focus 4. Staff complete additional online training 5. Safeguarding Policy updated with COVID-19 addendum and further updated in line with KCSIE September 2020, shared with staff and on school website 6. Multi agency arrangements in place to support early help 7. SENDCO to update SEND procedures accordingly Refer to the DfE guidance modifications notice to section 42 Children and Families Act 8. SEND Information Report COVID-19 Addendum shared with staff and on website Modification notice: education health and care plans legislation changes 9. Team around the child meetings ongoing with liaison with social care and social workers Coronavirus (COVID-19): safeguarding in schools, colleges and other providers 	
<p>8.2 Hazard Non compliance leading to staff and other students being at risk LEARNING BEHAVIOUR</p>	<p>Staff, students</p>		<ol style="list-style-type: none"> 1. Review the school behaviour policy with full school return expectations alongside the addendum that covers COVID related incidents 2. Share policy expectations with families and students 3. Talk to students about the new routines and expectations of behaviour of their induction day and continue to make the message clear during tutor periods and wellbeing lessons 4. Clarity of the school provision not to tolerate and to take firm action for wilful refusal to adhere to social distancing or deliberately exposing school community to risk 5. When necessary manage students to vent their frustrations safely away from others in a designated location 6. Teachers to use the strategies learned from the trauma training to support students during a crisis moment to deal calmly, sensitively and appropriately with the issue 7. A bridge will be in place so that Silwood can operate for any student who requires removal from a classroom and strict social distancing will be enforced to ensure the integrity of the bubbles 8. Guidance for Silwood protocols stuck on the desk and adhered to by students If there is a physical altercation between students, staff will attempt to intervene as per normal guidance. A firm set of instructions around expectations and safety should be used at this point 9. Teacher intervention or physical restraint should only be used if there is no alternative. PPE will not be worn because of the immediate nature of the need for intervention. All hygiene protocols to take place immediately after 10. Contact with families should the individual student require home school intervention to address non compliance. Reminder of policy and health and safety of other 11. If closer interventions are required to support a distressed student, a face covering may be worn 	

<p>8.3 Hazard students who will not return to school once it is fully open</p> <p>Student Attendance</p>	<p>Staff, students, families</p>		<ol style="list-style-type: none"> 1. The COVID-19 attendance procedures are followed including first day absence calls 2. Where attendance officer is unable to contact parents, ESW are made aware for home visit 3. Efforts continue to improve the attendance of students from vulnerable groups and those from disadvantaged background including full multi agency working where required 4. List of vulnerable students monitored via email and phone calls 5. Attendance policy amended with a covid-19 addendum shared with staff and families on website <p>Attendance procedures have now changed. School attendance will be mandatory for all students from 8 March. The usual rules on school attendance apply, including:</p> <ul style="list-style-type: none"> • parents' duty to secure their child's regular attendance at school (where the child is a registered pupil at school and they are of compulsory school age) • the ability to issue sanctions, including fixed penalty notices in line with local authorities' codes of conduct • The Y will be used for students not expected to be attending school for lessons during the week of March 8 due to the asymptomatic testing programme <p>The DfE also has a useful checklist to support attendance and behaviour Checklist for school leaders to support full opening: behaviour and attendance</p> <p>We are asking schools to work with families to secure regular school attendance from the start of term as this will be essential to help pupils catch up on missed education, make progress and promote their wellbeing and wider development. We are asking schools and local authorities to:</p> <ul style="list-style-type: none"> • communicate clear and consistent expectations around school attendance to families (and any other professionals who work with the family where appropriate) throughout the summer ahead of the new school year • identify pupils who are reluctant or anxious about returning or who are at risk of disengagement and develop plans for re-engaging them. This should include disadvantaged and vulnerable children and young people, especially those who were persistently absent prior to the pandemic or who have not engaged with school regularly during the pandemic • use the additional resources as well as existing pastoral and support services, attendance staff and resources and schools' pupil premium funding to put measures in place for those families who will need additional support to secure pupils' regular attendance • work closely with other professionals as appropriate to support the return to school, including continuing to notify the child's social worker, if they have one, of non-attendance <p>The DfE issued further technical guidance for schools to record attendance and absence, including what data schools will be asked to return to the department. See guidance School attendance guidance</p> <ol style="list-style-type: none"> 6. Updated attendance data in place during the national lockdown whilst the school is open for vulnerable and critical worker students. See Restricting attendance during the national lockdown: schools 7. Daily attendance monitoring taking place with follow up with social workers and Education Welfare Officers. 	
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<p>8.4 Hazard Staff lack of confidence or awareness of mental health, pastoral support, wider wellbeing of returning students Wellbeing</p>	Staff, students, families		<ul style="list-style-type: none"> 1. Staff have access to wellbeing resources for students and are aware of how to access support for issues such as anxiety, mental health, trauma and bereavement 2. All staff access to trauma training professional development 3. Staff induction day on 1 September on supporting returning students, use of language and sanctions to support in a firm but fair and reasoned way as a result of trauma 4. Guidance on how to follow up on concerns and issues raised by students 5. Resource packs created for all staff on supporting student wellbeing 6. Year group induction on the first day to include settling back to school. Resources produced and shared with staff at pastoral meetings to be prepared in advance 7. Provide virtual wellbeing support workshops for families as required 8. See the DfE Webinar 14 July on support pupil and student wellbeing 9. DfE resources for teaching wellbeing Teaching about mental wellbeing - GOV.UK and from Altius teaching school Outstanding school based teacher training Guidance for parents and carers on supporting children and young people's mental health and wellbeing during the coronavirus (COVID-19) pandemic 10. Place2be Mental Health training programme for all staff 11. Lambeth LA and nursing service training/webinar for all staff on Sickie Cell 	
<p>8.5 Hazard Students classified or live with someone as clinically vulnerable extremely vulnerable and higher risk if infected particularly those from BAME heritage</p>	Staff, students, families		<ul style="list-style-type: none"> 1. Any students in the shielding category clinically extremely vulnerable advised to continue with their education at home. This is not mandatory. 2. School to provide remote learning for any student at home self isolating 3. Strict social distancing in place to reduce risk of infection 4. Reinforce the importance for social distancing and handwashing/hygiene practices 5. School arrangements shared with parents and students via virtual parent forum meetings on 15 and 16 July 2020 as well as by letter and on the school website 6. Guidance on shielding and protecting people who are clinically extremely vulnerable from COVID-19 7. In line with government guidance, organise remote learning for any student who fall in the clinically extremely vulnerable category and use appropriate attendance codes for absence 8. Information on CEV and CV shared with parents in return to school letter 	

<p>8.6 Hazard Lack of, or unclear communication about preparedness to open safely causing anxiety for students and families over returning</p>	<p>Students, families</p>		<ol style="list-style-type: none"> 1. Invite families to a virtual parent forum on 15 and 16 July 2020 to include a presentation by the Headteacher and other key staff. Opportunity to share plans for bubble groups and how the school plans to operate and keep the community safe in line with government guidance 2. Update on the additional alterations to school, social distancing and hygiene practices in readiness for full opening shared with staff and families 3. Expectations set out for staff and students safety and wellbeing. Staff guidance for return document shared with staff on 16 July 4. Regular updates by Headteacher on website and letters home during the summer 5. Advise parents/carers not to gather at the entrance gates or doors 6. Advise parents/carers to enter the school in only in an emergency, or with a pre arranged appointment conducted with social distancing in place 7. Risk assessment for full reopening updated and in place for September with additional visual guidance 8. Information for reopening school and testing regime for 8 March shared with parents via letter 9. Information updated for return to school on website Safe working in education, childcare and children’s social care settings, including the use of personal protective equipment (PPE) 	
<p>8.7 Hazard Students entering Year 7 will not be adequately supported during their first few weeks of secondary school</p>	<p>Students, families</p>		<ol style="list-style-type: none"> 1. Regular communication with families of incoming year and are in place including letters, virtual meetings 2. Communication via letter and website throughout the summer 3. Virtual tour available on the website with updated information about ‘Life as a Year 7’ and starting secondary school 4. Face to face enhanced support for vulnerable students will take place in September with appropriate social distancing 5. Staggered start of other year groups allows time for intense induction on the first day in quiet surroundings 6. Allocation of a form tutor and tutor time with further support during wellbeing time 7. Integration into the school via Year 8 students at break and lunch who share the same bubble 8. Progress Leader to ensure students are settled and plan appropriate transition activities 	
<p>9. TRAVEL, ENTRY TO AND EXIT FROM SCHOOL</p>				
<p>9.1 Hazard Risk of infection and spread of virus from</p>	<p>Staff, students, families, visitors, contractors</p>		<ol style="list-style-type: none"> 1. Establish mode of transport to school put in place alternatives on a needs basis 2. School has parking facilities for 41 vehicles, 2 of which are dedicated for disability parking 3. Students advised to walk or cycle to school and only use public transport if no alternative 4. Families and students informed to adhere to government guidance on wearing a face covering for travel on public transport and removing on arrival to school 	

<p>travelling and on public transport especially at peak time</p> <p>PROCEDURES FOR SAFE ENTRY AND EXIT TO AND FROM SCHOOL</p>			<ol style="list-style-type: none"> 5. From 19 October 2020 face coverings are COMPULSORY in school in communal areas and to be worn by students, staff and visitors unless exempt. This is in response to Local Alert Level High where London was placed in Tier 2. This to be reviewed in accordance with government guidance. Staff, students and families advised of how to properly wear face coverings. 6. Exempt individuals will be given a blue badge to wear discreetly on their clothing. 7. See all letter on the school website informing families and school website news 8. School to follow the government directive Hands: Face: Space 9. Cycle shed for 22 bicycles. Families advised to ensure safety procedures for their children cycling to school, cycle proficiency tests and wearing a helmet and other safety precautions. 10. Staggered start and finishing times so that students from all schools do not mix and travel on public transport at the same time. Updated travel information from London Transport. 11. Staggered start and finishing times so that there is less mixing with schools in the vicinity Bubble 1 - Year 7 and 8 Arrive at 8.30am leave at 2.30pm Bubble 2 - Year 9, 10, 11 Arrive at 8.50am (8.30 Year 11) leave at 3.00pm (2.45pm Year 9) Bubble 3 - Year 12 and 13 Arrive at 8.30am leave at 3.00pm (there are some students travelling to SL6 partner schools for lessons during the day and from our partner school to us. Check hand sanitising regime for post 16 leaving and on arrival) 12. Common sense leniency applied to punctuality with regards to arrival times in the morning, especially in the first two weeks 13. Provide staff, students and families with the latest DfE safer travel guidance sheet and direct to the DfE safer travel guidance on the website Coronavirus (COVID-19): safer travel guidance for passengers 14. Visitors and contractors (who may have their own sanitiser) to report directly to the main reception carry out hand washing routine and sanitising prior to signing in, same on exit 15. The rear gate on Trinity Rise will not be used for pedestrians, car access only. All staff use the rear entrance or front for arrival up to 8.00am and exit after 4.00pm. This is to ensure maximum safety for the students as they use the driveway 16. Bubbles will be allocated an entrance where hand hygiene will take place at the beginning and end of the day Bubble 1 student entrance only Bubble 2 drive entrance only Bubble 3 student entrance only 17. Supervise the students arrival and exit using the demarcation to maintain distance particularly between adult and students 18. Students movement is extremely limited therefore face coverings would not be required 19. The COVID Alert Level High which was implemented by the government from 17 October means that all staff, visitors and students wear a face covering in communal areas until further notice 20. All staff have access to a face shield. Face Coverings in Education World Health Organisation 21. Staff, students and families informed about the safe use of face coverings and protocols for use 	
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10. SCHOOL ENVIRONMENT				
10.1 Hazard congregation and mixing of groups leading to transmission of virus HAND WASHING ROUTINES AND RESPIRATORY HYGIENE	Staff, students, families, visitors, contractors		<ol style="list-style-type: none"> 1. Teachers share information about hygiene on a daily basis. Resources are 'Catch it, Bin it, Kill it' 2. Updated government signage and handwashing video https://youtu.be/bQCP7waTRWU 3. Handwashing video on loop on the information screen in student services 4. Handwashing video to be shown before break and lunch time 5. Students, staff and visitors, contractors should wash their hands with soap and water for 20 seconds. Appropriate signage around the school and near the toilets as a reminder <ul style="list-style-type: none"> • before leaving home • on arrival at school • after using the toilet • after breaks and sporting activities • before food preparation • before eating any food, including snacks • before leaving school 	

			<p>Soap and water is more effective than using sanitisers. Reminder not to touch face with hands</p> <ol style="list-style-type: none"> 6. Students and adults are advised to cover their mouth and nose with a disposable tissue when they cough or sneeze and put the tissue in the bin. Follow the guidance of Catch it, bin it, kill it. 7. If no bin is available they should put the tissue into their pocket or up their sleeve for disposing of later. If they don't have any tissues available, they should cough and sneeze into the crook of their elbow. 8. Installation of hand sanitisers in areas of frequent use around the school. Premises team will monitor and re-fill hand sanitiser dispensers as appropriate. Location of these are: Main gate, reception (mobile foot operated stations), fixed stations in staff toilets, student services, every floor in the main building, student toilets, outside dining plaza, entry to school main building by the library, 6th form centre, PE suite, Technology suite. Outdoor foot operated sanitiser machines as well as outdoor wash hand basins. 9. Students are required to wash/ and or sanitise their hands on arrival, before entering the classroom, when they move rooms, before break, after break, before lunch, after lunch and before leaving the site 10. Students to be supervised washing their hands and only three students in the toilet at any time to maintain social distance 11. Paper towels only to be used to properly dry hands. Electric dryers will be decommissioned 12. Instructional signage on hand washing, social distancing throughout the school 13. Regular cleaning and disinfecting of sanitiser stations throughout the day by a day cleaner 14. Outdoor hand washing facilities in 4 locations of the school which will be available for specific key stage bubbles cleaned and sanitised 15. All classrooms will have a sanitising dispenser including a Hygiene Box with additional PPE. For contents of the hygiene box see section 6 bullet point 9 	
<p>10.2 Hazard as above STUDENT WASHROOM TOILET FACILITIES</p>	<p>Staff, students</p>		<ol style="list-style-type: none"> 1. To reduce the number of students using the same toilets each Key Stage bubble have been allocated toilet facilities in their classroom base location 2. Students must not cross over bubbles to use facilities outside of their bubble unless they have been specifically directed or escorted by a member of staff 3. Reduced number of students inside the toilet area at one time to avoid congregation 4. Students will be encouraged to maintain distance in the toilet area and whilst queuing outside, this will be supervised by members of staff 5. Staff to avoid where possible the need to send students out of lesson to the toilet. Students to use the toilet facilities at break and lunchtime only, where possible unless they have a medical condition which will require frequent use 6. Toilets to display signage for hand washing and sanitising 7. Toilets will be cleaned regularly throughout the day, monitored for soap, paper towels, sanitiser 8. Bubbles will be allocated toilet facilities near their classroom base location as follows: Bubble 1 English/Drama Block and outdoor Blue Box facilities by music suite Year 7 and 8 Bubble 2 Chapel Corridor Year 9 Plaza Year 10 and 11 	

<p>10.3 Hazard as above CLASSROOM ORGANISATION AND USE OF ROOMS FOR MORE THAN ONE BUBBLE</p>	<p>Staff, students</p>		<p>Bubble 3 6th Form Centre Year 12 and 13</p> <p>9. Mobile toilet facilities to be put in place for Bubble 1 located by the music suite</p> <p>1. Classrooms remodelled so that students will be seated facing towards the front of the room</p> <p>2. Class sizes are set up as normal sized groups and follow the full opening guidance where <i>'all teachers and other staff can operate across different classes and year groups in order to facilitate the delivery of the school timetable.'</i> Control systems will be in place to maintain the health and safety of staff and students including classroom organisation, hygiene boxes, staff social distancing, individual resource box for staff</p> <p>3. Year 8 have been divided from 3 groups into 4 groups beginning after October half term this is to enable social distancing where group sizes were over 30</p> <p>4. The music suite will be reconfigured to become the fourth teaching space for the newly created year 8 group</p> <p>5. Key Stage bubbles are located in different areas of the school and teaching will be in base locations. Students remain in their base room for the majority of teaching (see point 7) teachers will move to different classes. The Bubble locations are: Bubble 1 Year 7 and 8 - English/ Drama/ Music rooms Bubble 2 Year 9 Chapel Corridor Bubble 2 Year 10 Blue Corridor Bubble 2 Year 11 Green Corridor Bubble 3 Year 12 and 13 6th Form Centre and Science Labs</p> <p>6. Students given resources that will be for their own use and not to be shared. Any specialised shared resources will be kept to a minimum and disinfected between use</p> <p>7. Students do not need to bring unnecessary equipment to school and must not share equipment</p> <p>8. Resources that are shared between classes or bubbles, such as sports, art and science equipment should be cleaned frequently and meticulously and always between bubbles, or rotated to allow them to be left unused and out of reach for a period of 48 hours (72 hours for plastics) between use by different bubbles. Taken from the full opening guidance.</p> <p>9. Students in all year groups will have their art lessons in the dedicated art rooms. Strict hygiene cleaning regime in place to ensure safety</p> <p>10. All computer science lessons have now moved to the computer suite with strict cleaning regime</p> <p>11. Health and social care will use computer suite and strict cleaning regime in place</p> <p>12. Music lessons for Year 9 to take place in the main school hall</p> <p>13. After October half term dedicated music lessons will no longer take place in the music suite to accommodate 4th Year 8 group</p> <p>14. The music and drama curriculum to be revised to take into account the guidance which states <i>'All pupils should have access to a quality arts education. Music, dance and drama build confidence and help children live happier, more enriched lives, and discover the joy of expressing themselves. There may, however, be an additional risk of infection in environments where singing, chanting, playing wind or brass instruments, dance and drama takes place.'</i></p>	
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| | | | <p>26. Open windows so that fresh air circulates and reduces the concentration of any potential virus</p> <p>27. To balance the need for increased ventilation while maintaining a comfortable temperature, the following measures should also be used as appropriate:</p> <ul style="list-style-type: none"> • opening high level windows in preference to low level to reduce draughts • increasing the ventilation while spaces are unoccupied (e.g. between classes, during break and lunch, when a room is unused) • providing flexibility to allow additional, suitable indoor clothing. For more information see School uniform • rearranging furniture where possible to avoid direct drafts <p>28. Heating should be used as necessary to ensure comfort levels are maintained particularly in occupied spaces.</p> <p>29. During winter months windows are kept open.</p> <p>30. Allow for additional, suitable indoor items of clothing to be worn during the winter period in addition to the school's current uniform students can wear their outdoor coats and scarves</p> <p>31. The points on ventilation remain the same with just minor word change. This can be found in section 7: Keep occupied spaces well ventilated in the operational guidance</p> <p>32. Staff to use the behaviour policy should any student not comply and cause risk to others</p> <p>33. All classrooms will have a Hygiene Box. For items included in the box, see section 6 bullet point 8</p> <p>34. Students in year 7, 8 and 9 should be dismissed promptly to avoid bubbles mixing. Year 10 and 11 students can be asked to stay for additional learning this should be prearranged</p> <p>35. All classroom will be cleaned and sanitised at the end of the day</p> <p>36. PE lessons can resume with non contact sport. Students will arrive in their PE kit and remain in this on the day that PE is on their timetable. The PE changing rooms will not be in use for the first half term. Use the guidance available from Association Of Physical Education</p> <p>37. Several bridges will be created to allow mixed year group teaching and support provision</p> <p>38. SEND and EAL bridges where students can access provision for additional support. So as not to compromise the integrity of the bubbles strict social distancing must be enforced</p> <p>39. Learning Support room used with limited numbers from the 'SEND Bridge' to maintain social distancing of potential mixed bubble students</p> <p>40. Learning Support room to be reconfigured from group set up to face forward arrangement</p> <p>41. Additional learning support from external provision to take place in line with risk assessment</p> <p>42. A bridge will also be in place for any student who requires removal from a classroom and strict social distancing will be enforced to ensure the integrity of the bubbles</p> <p>43. The library will not be open until further notice to avoid transmission of virus</p> <p>44. Extra curricular activities will be planned for later in the term once the initial start has been reviewed and students and staff have settled back into school. There will be no trips.</p> | |
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<p>10.4 Hazard as above MANAGING MOVEMENT IN THE SCHOOL BUILDING AND SOCIAL SPACES</p>	<p>Staff, students</p>		<ol style="list-style-type: none"> 1. Students in each year group will be allocated a colour coded lanyard 2. Corridors will be marked with yellow circles at a 2 metre distance and yellow arrows to show movement. Corridors will remain two way with clear directional marking and distance, movement must be swift with no stopping or crossing the centre demarcation line only to enter a classroom 3. Staff to enforce adherence to corridor movement which will be very little as students stay in rooms. Also staff to enforce the adherence to wearing a face covering during the high alert 4. There will be reduced numbers of students in different locations which should support full adherence and very limited movement in communal areas 5. The same applies to the staircase little movement, mainly to go to lunch area 6. The proposed timetable requires very little movement for students in key stage 3, there is a little more movement in key stage 4. Staff will be moving as opposed to the students 7. Signage on all corridors to remind and reinforce social distancing, sanitising and face coverings 8. Students outside their zone should be challenged 	
<p>10.5 Hazard as above BREAK TIME ARRANGEMENTS</p>	<p>Staff, students</p>		<ol style="list-style-type: none"> 1. There will be no snack service at break, students continue to bring a healthy snack and a drink 2. Staff show handwashing video before breaks to ensure students wash their hands prior to eating 3. All Key Stage Bubbles except Year 9 will be at break at the same time in different locations 4. Bubble 1 Outside the English/Drama Block/ Music/Upper Tennis Court Year 7 and 8 Bubble 2 Outside the Lower Gym/Lower Tennis Court Year 9 (Early break with classteacher) Bubble 2 Plaza/Plaza Dining/Upper Tennis Court Year 10 Bubble 2 Plaza Dining and Garden/Technology Year 11 Bubble 3 6th Form Centre/Common Room and 6th form Garden Year 12 and 13 5. Staff to remind students about break time expectations and remaining in their bubble locations. Remind students not to cross into other bubble areas and not to use toilet facilities outside of their bubble location 6. Plaza and lower gym area to be cleaned and sanitised once the students are back in class 7. Staff to monitor students washing and sanitiser their hands prior to their lesson after the break 8. Staff on duty to monitor and check students adhere to the rules and to follow up where there are students who do not follow expectations with a reminder about health and safety. 9. Staff to follow the expectations as outlined in the behaviour policy to challenge behaviour that does not adhere to a school wide procedure for health and safety 	
<p>10.6 Hazard as above LUNCH TIME ARRANGEMENTS</p>	<p>Staff, students</p>		<ol style="list-style-type: none"> 1. Staggered lunch time by Key Stage Bubbles with different locations for bubble groups 11.40 - 12.30 Bubble 1 Year 7 enter rear of plaza and served at Bistro 11.40 - 12.30 Bubble 1 Year 8 enter by library to main door dining plaza queue at main server Bubble 1 will be out of the dining plaza by 12.15 to allow 15 minutes to clean for bubble 2 12.15 - 1.00 Bubble 2 Year 9 lower gym and escorted to rear of plaza and back to lower gym 12.30 - 1.15 Bubble 2 Year 10 and 11 into main door of dining plaza and plaza garden 12.30 - 1.15 Bubble 3 Year 12 and 13 collect meals from the Bistro. Post 16 students are able to leave the site for lunch and to go to lessons at another SL6 site Particular vigilance around hand washing when leaving and returning to the school site 	

			<p>Demarcation on the floor will indicate where students have to enter, exit and queue to be served</p> <ol style="list-style-type: none"> 2. A lunchtime service of a hot meal will be available for students. The choice will be limited to a set main meal and dessert, a meat or vegetarian option as well as a sandwich/panini option 3. Meals will be served in disposable containers with disposable cutlery for the first half term 4. The dining plaza will be accessed from the rear door and social distancing applied for collecting meals and seating. The seating has been arranged back to back and where it is face to face there is 3 metre distance between the seating layout 5. The pin code pad is replaced with a credit card swipe option for hand hygiene and reduced touch 6. Catering staff using gloves and wearing a visor will be available to fill water bottles for students during lunch break as the communal water fountains have been decommissioned 	
10.7 Hazard as above EMERGENCY EVACUATION	Staff, students, visitors, contractors, any person on site		<ol style="list-style-type: none"> 1. Staff briefing on evacuation procedure and muster points for each key stage bubble 2. Year group induction on their first day with line up practice at relevant muster points 3. Fire evacuation procedure will be practiced for the whole school within two weeks of return 4. Students and staff proceed quickly, in silence and as far as possible with distance to the nearest exit and assemble in the designated area. Mixing with other bubbles will be avoided 5. Students line up spaced out with their class and bubble key stage 6. Staff, students to be briefed on evacuation procedures in the Return to school September Addendum of the Evacuation Policy Fire safety risk assessment: educational premises - GOV.UK 7. Identify and train more fire marshalls to support the new evacuation procedures 8. Follow guidance issued by National Fire Chiefs Council (NFCC) 9. https://www.nationalfirechiefs.org.uk/COVID-19/Protection 	
11. STAFF AREAS AND SCHOOL OFFICE				
11.1 Hazard Spread of virus and transmission through person to person contact and inability to maintain social distancing	Staff, visitors		<ol style="list-style-type: none"> 1. Maximum of 3 members of staff at any one time in the resource area 2. Staff to use the disinfectant wipes after using any equipment and avoid touching materials that are not required. Use disinfectant spray to clean surfaces after use 3. Staff to wipe down surfaces with disinfectant after use and dispose of any items safely 4. Staff provided with a personal resource box 5. Staff to maintain social distancing in departmental offices and avoid sitting facing one another 6. Staff bring in and use own flasks and cups so that they are for personal use only 7. Staff must not leave any items in the sink. Cups and plates left in the sink will be disposed of 8. In the short term, school will not provide any food only individually wrapped biscuits and liquid refreshments. Harrisons will cater for 1 September Staff Professional Development Day 9. Maximum of 8 members of staff in the staff room at any one time, to maintain social distancing 10. The use of equipment should be avoided as much as possible, where it is being used staff must 	

<p>STAFF ROOM AND RESOURCES AREA DEPARTMENT OFFICES MEETING ROOMS</p>			<p>use disinfectant wipes to wipe down what was used e.g. kettle, microwave, refrigerator, telephone and any surfaces. Photocopier keypad, keyboard, mouse must not be wiped or sprayed with disinfectant as this damages the machine. Use hand sanitiser before and after use and wash hands</p> <ol style="list-style-type: none"> 11. Meetings can take place, but should be only held in person where absolutely necessary and in a space where social distancing can be adhered. 12. Meetings should be virtual in most circumstances 13. Meeting rooms will be cleaned after a meeting 14. Refreshments will not be offered to visitors 15. Visitors to be given a covid expectations leaflet on arrival for compliance to school protocols 16. Any planned events where outside visitors come into school will comply with visitors policy and expectations are agreed to in advance of the visit to the school 17. Visitors to comply to the visitor policy and the covid addendum with a focus from October on the government guidance on Hand: Face: Space and face coverings worn in communal areas 18. Hygiene Box located in the staff room. Staff to inform the Admin staff to replenish the contents 19. A stand up staff briefing to be in the main hall on Monday for 10 minutes 20. Full staff meetings to take place in the hall socially distanced where appropriate 21. staff training to take place in spaces where social distance can be in place otherwise to be virtual meetings 22. Department meetings to be in spaces where social distance can be in place otherwise to be virtual meetings 23. Staff to adhere to the 2 meter social distancing when in office space and working with colleagues 24. Updated signage around the school for COVID High Alert and Wearing of Face Coverings 	
<p>11.2 Hazard as above MAIN SCHOOL OFFICE AND STUDENT SERVICES RECEPTION</p>	<p>Staff, students, visitors</p>		<ol style="list-style-type: none"> 1. Staff to call the main reception desk rather than visit where possible 2. Staff not to go into the main school office area and should make requests from the main desk, preferably by phone. Signage for admin staff only placed by the door of office 3. Perspex screening placed as additional protection at the main reception desk 4. ALL VISITORS TO WEAR FACE COVERINGS IN ACCORDANCE WITH NATIONAL RESTRICTIONS Visitors to school kept to a minimum and by appointment only, unless contractors or delivery 5. Staff to use swipe card to sign in and out 6. Visitors will only be permitted in school if they have an appointment 7. The school contact is required to attend reception in good time to meet their visitor 8. Visitors asked to comply to infection control and carry out hand hygiene prior to signing in 9. Touch screen to be wiped after use 10. Care to be taken when accepting goods deliveries, maintaining social distancing and washing hands after collecting and opening parcels and letters Offices and contact centres - Working safely during coronavirus (COVID-19) - Guidance 11. Premises contractors will be managed in accordance with a separate premises maintenance risk assessment written specifically for this time 	

			<ol style="list-style-type: none"> 12. Any supply teachers will require induction and to report to the Deputy Headteacher for this alongside having access to the schools risk assessment and relevant policies. Compliance and agency risk assessment to be checked in advance of supply teacher contract in school 13. Students visit the student services/reception only if absolutely necessary. Students in Bubble 1 and 3 to walk along the student outside area and come into the front door 14. Seating will be removed from the student service area with demarcation for social distancing 15. Perspex screening installed on student services desk, reception desk and finance office 	
11.3 Hazard Spread of virus and transmission through person to person contact STAFF TOILETS			<ol style="list-style-type: none"> 1. Male staff toilet decommissioned and is allocated for any potential COVID symptomatic staff or students 2. Male staff to use toilet facilities on the Art corridor and in the 6th form block 3. Staff are encouraged to close the toilet lid before flushing 4. Increased cleaning capacity for toilets to be regularly cleaned during the day 5. In the female washroom, only one member of staff at the wash hand basin at any one time to maintain social distancing, only two members of staff in the wash room at any time 6. Two urinals in the male toilets facilities in the 6th form block decommissioned to enable social distancing 7. Hand hygiene is essential after using the toilet facilities 8. Signage to reinforce is displayed in the washroom lobby area, by the sinks and by the hand sanitiser 9. Contractors and grounds staff toilet is located by the music room 	
12. MAINTAINING EDUCATIONAL PROVISION IN THE EVENT OF A FURTHER LOCKDOWN				
12.1 Hazard Local Authority advise all schools within their locality that the 'R' rate has increased and that the schools should close	Staff, students, families, visitors, contractors		<ol style="list-style-type: none"> 1. Lambeth Local Authority advice is checked regularly for each geographical location 2. Effective communication via Lambeth Headteachers meetings 3. Lambeth Local Authority and government guidance and reporting is factored into the risk assessment 4. Headteacher communicates to Governors 5. Where appropriate and under the advice of the Local Authority and Public Health England the school will be closed 6. Inventory of central bank of IT resources to be allocated on loan 7. Specific information from the DfE guidance for full opening is outlined below <p>Process in the event of local outbreaks</p> <p>If a local area sees a spike in infection rates that is resulting in localised community spread, appropriate authorities will decide which measures to implement to help contain the spread. The Department for Education will be involved in decisions at a local and national level affecting a geographical area, and will support appropriate authorities and individual settings to follow the health advice. We will provide more information on this process in due course.</p> <p>Contingency plans for outbreaks</p>	

			<p>For individuals or groups of self-isolating pupils, remote education plans should be in place. These should meet the same expectations as those for any pupils who cannot yet attend school at all due to coronavirus (COVID-19). See section on remote education support.</p> <p>In the event of a local outbreak, the PHE health protection team or local authority may advise a school or number of schools to close temporarily to help control transmission. Schools will also need a contingency plan for this eventuality. This may involve a return to remaining open only for vulnerable children and the children of critical workers, and providing remote education for all other pupils.</p>	
<p>12.2 Hazard Students Loss of learning and falling further behind MAINTAINING EDUCATIONAL PROVISION</p>	<p>Staff, students, families</p>		<ol style="list-style-type: none"> 1. Review strengths and areas to improve with remote learning do this by department via PLC's and follow up with a strategy in place should a further lockdown happen 2. Review arrangements for vulnerable students should the school close 3. Google classroom system and procedures is effective for all subjects 4. All staff are adequately trained on Google classroom. Additional training for all staff to take place on 1 September 5. Additional google training provided to all staff in small groups. 6. Personalised training available for any staff members where additional input required 7. Communicate any new strategies to parents/carers 8. Update spreadsheets on whether students have access to IT 9. Arrangements for supervising vulnerable students on site 10. Staff rota mapped against staff health and RAG rated so that the most vulnerable are protected 11. Contingency planning is an key priority in the school recovery plan 12. The DfE has given guidance to schools on the contingency of Remote Learning below: <p>Remote education support</p> <p>Where a class, group or small number of pupils need to self-isolate, or there is a local lockdown requiring pupils to remain at home, we expect schools to have the capacity to offer immediate remote education.</p> <p>Schools are expected to consider how to continue to improve the quality of their existing offer and have a strong contingency plan in place for remote education provision by the end of September. This planning will be particularly important to support a scenario in which the logistical challenges of remote provision are greatest, for example where large numbers of pupils are required to remain at home.</p> <p>In developing these contingency plans, we expect schools to:</p> <ul style="list-style-type: none"> ● use a curriculum sequence that allows access to high-quality online and offline resources and teaching videos, and that is linked to the school's curriculum expectations ● give access to high quality remote education resources ● select the online tools that will be consistently used across the school in order to allow interaction, assessment and feedback, and make sure staff are trained in their use 	

- provide printed resources, such as textbooks and workbooks, for pupils who do not have suitable online access
- recognise that younger pupils and some pupils with SEND may not be able to access remote education without adult support, and so schools should work with families to deliver a broad and ambitious curriculum

DfE published further information and support on remote learning on 26 October 2020 this included - Lesson plans: examples of schools adapting teaching practice for remote education

The DfE is continuing to work with schools to understand how they are adapting their teaching practice for remote education. Schools have shared a [range of lesson plans annotated with tips and ideas](#) they have found useful when teaching remotely.

These lesson plans are an optional resource designed to help teachers consider how they might adapt their teaching practice for the remote context. The examples are intended as a source of ideas, not as teaching resources or lessons the Department for Education expects schools to teach. They do not reflect departmental endorsement of any particular approach to remote teaching and they do not expect teachers to create formal lesson plans.

Schools continue to remain open for all children and young people as they have since the start of the autumn term for the duration of the national restrictions.

Being at school is vital for children’s education and for their wellbeing. Time spent out of school is detrimental for children’s cognitive and academic development, particularly for disadvantaged children. This impact can affect both current levels of education, and children’s future ability to learn. It continues to be our aim that all pupils, in all year groups, remain in school full-time.

School will provide devices and data for students in need. Full loan agreements to be completed so that all devices are properly accounted for.

So that pupils and their parents know what to expect from their school if they need to self-isolate, or where national or local restrictions require them to remain at home, we are asking schools to publish information about their remote education provision on their websites by 25 January 2021.

To support school leaders in setting out that information on their websites, the department has worked with schools to design this template. It is aligned to the [expectations for remote education](#), to which schools must have regard under the [temporary continuity direction](#) given by

			<p>the Secretary of State for Education.</p> <p>The requirement for information to be published on a school's website is now a legal duty (previously this was an 'expectation') to publish information about remote learning provision on the website by 12 February (previously this was 25 January). A template has been provided for schools to use.</p> <p>A remote learning policy and risk assessment is available on the school website</p>	
13. CONTRACTORS ONSITE				
<p>13.1 Hazard There is no agreed approach to any scheduled building works. Contractors onsite whilst school is in operation may pose a risk to social distancing and infection control</p>	Staff, students, visitors, contractors		<ol style="list-style-type: none"> 1. Any works assessed through risk assessment 2. Assessment carried out to see if any additional control measures are required to keep staff, students and contractors safe 3. Assurances have been sought from the contractors that all staff attending will be in good health (symptom free) 4. Contractors have procedures in place to ensure effective social distancing, unless the job requires closer contact, in which case this will be set out in their risk assessment 5. Premises contractors will be managed in accordance with a separate premises maintenance risk assessment written specifically for this time 6. In addition to normal risk assessment, contractor procedures applied and have been updated in light of COVID-19 (including contractor risk assessments) 7. Premises manage the contractors checking their adherence to school risk assessment 8. Contractors kept apart from students, where they are working in visibility ie gardeners, further control measures required 9. Contractors and all visitors informed of fire evacuation process 	
<p>COVID CONTROLS DECLARATION</p>	Staff, students, visitors, contractors		<ol style="list-style-type: none"> 1. The government has produced a declaration poster for the employee to display which the school will display, confirming COVID compliance in the main reception and in the student services area 2. Chair of Governors/Chair of Finance Committee to sign off the COVID Control Declaration Working safely during coronavirus (COVID-19) - Guidance - GOV.UK Staying COVID-19 Secure in 2020 poster Offices and contact centres - Working safely during coronavirus (COVID-19) - Guidance 	

RISK ASSESSMENT REVIEW

VERSION 1 - 20 AUGUST 2020

Assessment Date Assessor's Role	17 July 2020/ 17 August Headteacher	Assessment Date Assessor's Role	17 July 2020/ 17 August Premises Manager	Approval Date Assessor's Role	4 August 2020 Chair of Finance Committee	Approval Date Assessor's Role	17 August 2020 Chair CAPP and Faith Committee
Assessor's Name Signature	Beverley Stanislaus 	Assessor's Name Signature	Phillip Payne	Assessor's Name Signature	Jeremy Fern	Assessor's Name Signature	Blessing Theophilus-Israel

VERSION 2 - 26 AUGUST 2020

AMENDMENTS made on 26 August 2020	page 5 government guidance changes to face coverings	page 17:7.3 point 2 staff face shields	page 21:9.1 point 6 travel to school update	page 22: 9.1 point 17/18 face covering change to government guidance	page 24 :10.2 point 9 additional mobile toilet facilities for bubble 1	page 26: 10.4 point 3/4/5 movement in communal areas	page 27: 11.1 point 4 Resource boxes for staff
Assessment Date Assessor's Role	26 August 2020 Headteacher	Assessment Date Assessor's Role	26 August 2020 Premises Manager	Approval Date Assessor's Role	1 September 2020 Chair of Finance Committee	Approval Date Assessor's Role	1 September 2020 Chair CAPP and Faith Committee
Assessor's Name Signature	Beverley Stanislaus 	Assessor's Name Signature	Phillip Payne	Assessor's Name Signature	Jeremy Fern	Assessor's Name Signature	Blessing Theophilus-Israel

VERSION 3 - 14 SEPTEMBER 2020

Assessment Date Assessor's Role	24 September 2020	Assessment Date Assessor's Role		Approval Date Assessor's Role		Approval Date Assessor's Role	
Assessor's Name Signature	Beverley Stanislaus 	Assessor's Name Signature		Assessor's Name Signature		Assessor's Name Signature	

VERSION 4 - 26 OCTOBER 2020: COVID ALERT LEVEL HIGH (17 October - 5 November 2020)

There are some significant amendments. For ease of reference, these are shown in green text throughout the risk assessment and have been listed below

AMENDMENTS made on 26 October 2020	page 3 covid local level alert government guidance	page 4 bullet 3 point 2 and 8	page 5 point 2 and 8 Page 5 -7 government guidance on PPe and face coverings	page 8 base location and timings	page 9 changes to government guidance: full opening of schools section updates	page 12: 1.1 point 2 updated sections of guidance used in risk assessment	page 16: 4.2 points 2,3,
AMENDMENTS made on 26 October 2020	page 17: 4.2 points 4,9,12,13, 14,	page 18:4.2 point 20	page 20: 6.1 point 16	page 20 -21:7.1 points 3,10	page 21:7.2 points 1,3,4	page 24: 8.3 DfE technical guidance for attendance	page 2 -27:9.1 points 5,6,7,8,11,16,18,19, 20,21,22,28
AMENDMENTS made on 26 October 2020	page 29:10.2 points 3,8	page 29-32:10.3 points 3,4,1,13,19,21,26, 27,28,29,30,42	page 32:10.4 points 3,6	page 32:10.5 point 1	page 33: 10.6 point 1	page 36: 12.2 points 5,6	page 37: 12.2 DfE remote update learning update
Assessment Date Assessor's Role	26 October 2020 Headteacher	Assessment Date Assessor's Role	28 October 2020 Chair of Governors	Assessment Date Assessor's Role	28 October 2020 Chair CAPP and Faith Committee		
Assessor's Name Signature	Beverley Stanislaus 	Assessor's Name Signature	Erica Wooff	Assessor's Name Signature	Blessing Theophilus-Israel		

VERSION 5 - 9 NOVEMBER 2020: NATIONAL RESTRICTIONS SECOND LOCKDOWN (5 November - 2 December 2020)

There are some significant amendments. For ease of reference, these are shown in purple text throughout the risk assessment and have been listed below

AMENDMENTS made on 6 November 2020	page 3 national restrictions government guidance	page 7 national restrictions government guidance	page 9-10 changes to government guidance: full opening of schools section updates	page 12 :1.1 point3	page 13-15: 3.1 points 1,13,14,15,16,17,18,19	page 20 :6.1 point 17	page 21 : 7.1 points 11,12,13,14,15,16,17
AMENDMENTS made on 6 November 2020	page 30-31 :10.3 points 14,15,16,17,20	page 35 : 11.2 point 4	page 37 :12.1 DfE remote update learning update				
Assessment Date Assessor's Role	6 November 2020 Headteacher	Assessment Date Assessor's Role	10 November 2020 Chair of Governors	Assessment Date Assessor's Role	10 November 2020 Chair CAPP and Faith Committee		
Assessor's Name Signature	Beverley Stanislaus 	Assessor's Name Signature	Erica Wooff	Assessor's Name Signature	Blessing Theophilus-Israel		

VERSION 6 - 5 JANUARY 2021: NATIONAL RESTRICTIONS THIRD LOCKDOWN (5 January 2021 date for coming out of lockdown not known)

There are some significant amendments. For ease of reference, these are shown in orange text throughout the risk assessment and have been listed below

AMENDMENTS made on 5 January 2021	page 3,4 Government guidance on Covid-19 Mass Testing	page 4 national lockdown government guidance	page 10 changes to government guidance: restricting attendance during the national lockdown	page 12 remote learning policy remote learning risk assessment covid-19 test site risk assessment	page 13:1.1 point 4	page 14-15:2.1 points 8,9,10,11,12,13,14, 15	page 15:3.1 points 4,5,6,7,8
AMENDMENTS made on 5 January 2021	page 16-17:3.1 points 14,15,16,17,18,19, 20,22,23,24,25,26, 27,28,29	page 22-23:7.1 points 6,10	page 26:8.3 point 6	page 36:11.1 point 10	page 39-40:12.2 update on remote learning devices and curriculum expectations for parents		
Assessment Date Assessor's Role	5 January 2021 Headteacher	Assessment Date Assessor's Role	5 January 2021 Chair of Governors	Assessment Date Assessor's Role	5 January 2021 Chair CAPP and Faith Committee		
Assessor's Name Signature	Beverley Stanislaus 	Assessor's Name Signature	Erica Wooff	Assessor's Name Signature	Blessing Theophilus-Israel		

VERSION 7 - 12 FEBRUARY 2021: NATIONAL RESTRICTIONS THIRD LOCKDOWN (5 January 2021 date for coming out of lockdown not known)

There are some significant amendments. For ease of reference, these are shown in blue text throughout the risk assessment and have been listed below

AMENDMENTS made on 12 February 2021	page 4 amendments to LFD tests and confirmatory PCR tests	page 10 further changes to government guidance: restricting attendance during the national lockdown	page 14:2.1 point 17	page 14:3.1 points 8,9,10	page 15:3.1 points 9,10,11	page 23:7.1 points 11,12,13	page 40:12.2 additional updates on remote learning devices and curriculum expectations for parents
Assessment Date Assessor's Role	12 February 2021 Headteacher	Assessment Date Assessor's Role	12 February 2021 Chair of Governors	Assessment Date Assessor's Role	12 February 2021 Chair CAPP and Faith Committee		
Assessor's Name Signature	Beverley Stanislaus 	Assessor's Name Signature	Erica Wooff	Assessor's Name Signature	Blessing Theophilus-Israel		

VERSION 8 - 1 MARCH 2021: REOPENING SCHOOLS AND TESTING FROM MARCH 8 2021

There are some additional amendments. For ease of reference, these are shown in red text throughout the risk assessment and have been listed below

AMENDMENTS made on 1 March 2021	page 4 Government road map announcement to reopen schools on 8 March 2021	page 5 and 6 update on the requirement of maintaining system of control to control the virus and variants	page 8 update on face coverings not classified as PPE	page 9 and 10 Updated information on scenarios when PPE is required	page 11 Updated Government guidance on reopening and specific changes	page 13 New Section added to specifically focus on hazard and control measures for ATS and Home Testing	page 14: 1.1 bullets 6 -15 and 19
AMENDMENTS made on 1 March 2021	page 15: 2.1 bullets 2,3 and 12	page 17: 3.1 bullets 12 to 18	page 21 : 4.2 updated guidance on close contacts and bullets 15,16,17	page 24 7.1: bullet 14	page 25 7.2: bullets 1 and 4	page 27 8.3 updated information on attendance	page 28: 8.3 bullets 11 and 12
	page 28 8.5 bullet 8	page 29: 8.6 bullets 8 and 9	page 34 and 35:10.3 bullets 25 and 31				
Assessment Date Assessor's Role	1 March 2021 Headteacher	Assessment Date Assessor's Role	1 March 2021 Chair of Governors	Assessment Date Assessor's Role	1 March 2021 Chair CAPP and Faith Committee		
Assessor's Name Signature	Beverley Stanislaus 	Assessor's Name Signature	Erica Wooff	Assessor's Name Signature	Blessing Theophilus-Israel		